

MINUTES
APRIL 18, 2023 – 6:00 PM.
MEETING OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF NORTHPORT
REGULAR MEETING

Meeting was held live at Village Hall, 224 Main Street Northport, NY 11768 and also via Zoom:

PRESENT: Mayor Koch, Deputy Mayor Sabia, Trustee Weber, Trustee Pucillo, Trustee Dolan, Attorney Gathman, Assistant to the Mayor Don Tesoriero, Village Administrator Roland Buzard, Treasurer Siobhan Costello, Chief Hughes, Village Clerk Georgina Cavagnaro

ZOOM PARTICIPANTS: Joanne Kountourakis, Siobhan Costello, Marge Beaudet, Sue Stillwagon, Phyllis Weber, Joseph Cavagnaro, Jennifer Borden, Jennifer Borden, J W, Ben Meyburg, Blair Beaudet, Rod Morgenweck, Helen Dubinsky, Don Blixt

OPEN MEETING: Meeting was called to order at 6:00PM.

SALUTE TO THE FLAG: Pledge of Allegiance was recited.

ANNOUNCEMENTS: None

PRESENTATION: Andy Cangemi and Don Tesoriero gave an update on the Dock Moratorium and Downtown comprehensive Planning. Recording available on Village website; Northportny.gov

PUBLIC HEARINGS: None

PUBLIC PARTICIPATION: Recording available on Village website; Northportny.gov

BOARD APPROVAL OF WARRANTS:

On the motion of Trustee Sabia and seconded by Trustee Dolan the following warrant was unanimously approved.

Prepay Governmental Funds Utility bills 4/5/23 in the amount of \$8,994.09

On the motion of Trustee Sabia and seconded by Trustee Weber the following warrant was unanimously approved.

Fire bills 4/11/23 in the amount of \$17,020.19

On the motion of Trustee Weber and seconded by Trustee Dolan the following warrant was approved; Trustee Sabia abstained.

Governmental Funds bills 4/4/23 in the amount of \$510,292.28

On the motion of Trustee Sabia and seconded by Trustee Dolan the following warrant was unanimously approved.

Payroll week 4/7/23 General Fund in the amount of \$263,834.52

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following warrant was unanimously approved.

Payroll week 4/7/23 Sewer Fund in the amount of \$15,283.83

BUSINESS/COMMISSIONERS REPORTS: Recording available on Village website; Northportny.gov

TREASURER REPORT: Recording available on Village website; Northportny.gov

CHIEF OF POLICE REPORT: Recording available on Village website; Northportny.gov

CORRESPONDENCE: None

The following request was approved by the Board.

REQUESTS: The Northport American Legion Post 694 is requesting permission to march on Monday May 29, 2023 at 10am to honor all fallen soldiers, fire, police and first responders. The march will start at the Brosnan Building and travel North on Laurel Avenue then West on Main Street to the foot of Main Street at the harbor, stopping 14 times to place wreaths at all monuments.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

RESOLUTION 2023 – 101 ~ APPROVAL OF MINUTES

BE IT RESOLVED, the minutes of the April 4, 2023 meeting are hereby accepted.

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

RESOLUTION 2023 – 102 ~ SEASONAL EMPLOYMENT

BE IT RESOLVED: that the seasonal applicants recommended by the Village Administrator, Village Clerk and Commissioner of Personnel are hereby approved and

WHEREAS The Village Board of Trustees has determined that this action is a type II action pursuant to 6 NYCRR Section 617.5 (c) 26 and is not subject to any further action under SEQRA;

LIFEGUARDS

\$17.00/\$18.00 Manager

Maggie Kiernan-Manager

Lucas Stamos

Ruby Nolan

Karl Leonard

Calab Hamada

Justin Caulfield

Sebastian Ko

Jonathan Kiernan

Quinn Donoghue

Jackson Donoghue

Finn Sweeney

DOCK MASTERS

\$16.03/\$18.00 Manager

Danielle Krupka-Manager
Jaislyn Engellis
Christi Clinton
Sarah Pitfick
Kiersten Pitfick
Thomas Clinton
Christopher Lageraaen
Luke Milliken
Joseph Kiernan
Masen Forster

PUMP OUT BOAT \$16.03

Kurt Wagner
Jack Pokowicz
Eldon Smith
Dylan Pelkowski

GATE \$16.03

Sarah Belmonte
Ava Rizzoni
Brendan Connolly
Kathleen West
Sarmara Pelkowski
Chloe Wagner
Matthew Ronan
Peyton Hamada
Meghan Ronan
Aidan Connolly
Amelia Smith

HIGHWAY \$18.00

Kyle Cubicciotti
Stephen Francis
Matt Milliken
Quinlan Finnegan
Ryan Farrington

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

RESOLUTION 2023 – 103 ~ APPOINTMENT OF VILLAGE PROSECUTOR

BE IT RESOLVED, That Robert Schalk is hereby retained as Village Prosecutor, for a term to begin on April 4, 2023 and end on April 2, 2024, at the rate of \$750.00 per court appearance excluding Trials which can be billed at the rate of \$225.00 per hour and is hereby authorized to prosecute violations of the Village Code and local laws in Village Justice Court.

WHEREAS, the retaining of an attorney is a type II Action pursuant to N.Y.C.R.R. Section 617.5(c) 26, and, therefore, no further SEQRA review is required.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

RESOLUTION 2023 – 104 ~ CHAIRPERSON APPOINTMENT

BE IT RESOLVED, the following appointment proposed by Mayor Koch is hereby approved pursuant to the Village Law:

Chairperson, Board of Architectural & Historic Review – Susan Suvall, (Term to expire 4/2/2024).

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

RESOLUTION 2023 - 105 ~ AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR REPAIR OF PLUMBING IN VILLAGE BUILDINGS AND FACILITIES WITHIN THE VILLAGE OF NORTHPORT

WHEREAS, the plumber will conduct maintenance or repair of plumbing and plumbing fixtures located at Village Buildings, Facilities and Grounds and

WHEREAS, “Requests for Proposals” were advertised/requested through a local newspaper and sealed bids were received. Sealed bids were opened at a scheduled bid opening on March 3rd, 2023 at 11am and opened and recorded. The lowest qualified bid was submitted by Marcone Plumbing Inc.

WHEREAS, Marcone Plumbing Inc, located at 10 Sea Cliff Ave, Glen Cove, NY 11542, submitted a bid for a two-year contract, (March 1, 2023-February 28, 2025) and optional renewal for an additional 3rd year, for plumbing repair for the Village at a cost of One Hundred and Twenty Dollars (\$120.00) per hour; and

WHEREAS, the Plumbing Repair contract is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) (26) and therefore no further SEQRA review is required.

NOW, THEREFORE BE IT RESOLVED, the Mayor is hereby authorized to execute a contract with Marcone Plumbing Inc. for plumbing services, and further authorizes the Mayor and/or her designee to enforce the provisions of the contract and all other relevant documents as deemed necessary by the Village Attorney.

On the motion of Trustee Sabia and seconded by Trustee Pucillo the following resolution was unanimously approved.

RESOLUTION 2023 – 106 ~ AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH MEDICAL SIMULATIONS TRAINING SOLUTIONS, INC. TO PROVIDE REQUIRED EDUCATIONAL TRAINING CLASSES FOR EMERGENCY MEDICAL TECHNICIANS AND PARAMEDICS

WHEREAS, Medical Simulation Training Solutions, Inc. (MSTS) has offered to provide educational training that emergency medical technicians (EMT’S) and paramedics are required to take in order to maintain their certifications; and

WHEREAS, Northport Village Paramedic Anthony Guerne the chief education officer of MSTS will provide the training at the Northport Village fire department thereby eliminating travel

to facilities as far away as Yaphank, NY thereby reducing the time spent and cost of travel for Village EMT'S and paramedics, and

WHEREAS, the cost of services provided by MSTs shall be at the current hourly paramedic hourly rate and the annual cost shall not exceed ten thousand dollars (\$10,000.00) per year, and

WHEREAS, educational training is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) (26) and therefore no further SEQRA review is required.

NOW, THEREFORE THE VILLAGE BOARD HEREBY AUTHORIZES the Mayor to execute a contract with MSTs in an amount not to exceed ten thousand dollars in order to provide educational training services for Northport Village EMT'S and paramedics and further authorizes the Mayor or her designee to enforce the provisions of the contract and all other relevant documents as deemed necessary by the Village Attorney.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

RESOLUTION 2023 – 107 ~ TO SCHEDULE A PUBLIC HEARING TO CONSIDER MODIFYING NORTHPORT VILLAGE CODE SECTION 223-4 REGARDING PORTABLE ON DEMAND STORAGE FACILITIES

WHEREAS, the Village Board of Trustees shall hold a public hearing on the 2nd day of May, at 6:00 p.m. at 224 Main Street, Northport NY 11768 to consider amending Local Law Introductory No. "E" to consider amending Sections 223-4 and

WHEREAS, the scheduling of a public hearing to consider a code amendment is not an action pursuant to SEQRA and no further SEQRA review is required at this time.

THE VILLAGE BOARD HEREBY PROPOSES THE FOLLOWING LOCAL LAW

Local Law Introductory No."E" as follows:

BE IT ENACTED BY THE VILLAGE BOARD OF THE VILLAGE OF NORTHPORT
CONSIDERS AMENDING VILLAGE LAW CHAPTER 223, AS FOLLOWS:

§ 223-4. Conditions constituting Violations.

It shall be a violation of this chapter for a resident of the Village of Northport or an owner of property located within the Village of Northport to create, cause, maintain or permit to continue the following conditions:

A.

Buildings or structures owned by said resident where the exterior exposed surfaces of said buildings or structures are not inherently resistant to deterioration and/or where said exterior exposed surfaces have become unsightly due to deterioration and weathering of the covering or paint on said surfaces.

B.

The accumulation of any filth, dirt, ashes, junk, garbage, wastewater, raw sewage, sewage, wastepaper, dust, rubbish, sticks, stones, wood, leaves, paper or paper boxes, iron, tin, nails, bottles or glass of any kind, old cars and parts thereof, discarded appliances, such as refrigerators and the like, upon lands owned by said resident.

[Amended 4-19-1977 by L.L. No. 8-1977]

C.

Lands upon which grass, leaves, hedges, bushes and/or trees have become untrimmed and overgrown and unsightly when said grass, leaves, hedges, bushes and/or trees are exposed to public view.

[Amended 9-2-1975 by L.L. No. 11-1975]

D.

Any hazardous condition of terrain, grading or drainage, as regulated by Chapter **173**, Grading and Filling, or construction, in or upon property used, owned or occupied by said owner or resident, wherein said hazardous condition shall constitute a menace to the property, lines, mains, streets, sidewalks, equipment, structures or buildings owned by the village or by adjoining property owners.

[Added 11-18-1975 by L.L. No. 16-1975¹¹]

E.

No temporary storage facility, generally referred to as a Portable on Demand Storage Unit (P.O.D.), shall be kept or maintained in a residentially-zoned or residentially-utilized lot or tract of land for more than one hundred twenty (120) days without the prior written approval of the Building Inspector or Code Compliance Officer, and in no event shall the Building Inspector or Code Compliance Officer permit the unit to be kept for more than one hundred twenty (120) days on the subject property.

F.

A Portable on Demand Storage Unit (P.O.D.) or other temporary storage facility kept or maintained in a residentially-zoned or residentially-utilized lot or tract of land improved by a building structure shall be located behind the front line of the main building structure, projected to the side lines of the lot. The Building Inspector or Code Compliance Officer, at his/her discretion, may approve another location for placement of the unit on the property as long as no hazard or nuisance is created thereby. At no time shall the Portable on Demand Storage Unit (P.O.D) or other temporary storage facility be located or maintained on any sidewalk, street, roadway or public right-of-way.

RESOLVED, that a Public Hearing to consider a Code Change to Section 223-4 of the Code of the Village of Northport is hereby scheduled for May 2, 2023 at 6:00 p.m.

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

RESOLUTION 2023 – 108 ~ ENGAGEMENT OF FLANAGAN SECURITY & INVESTIGATIONS GROUP INC. FOR SPECIAL SERVICES

BE IT RESOLVED, Chief Hughes is authorized to enter into an agreement with Flanagan Security & Investigations Group to provide Ordnance Dogs and experienced former law enforcement K-9 Handlers for ten (10) events in the Village of Northport at a reduced rate of \$105.00 per hour as per agreement dated April 12, 2023.

FURTHER RESOLVED, this is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) (26) and, therefore, no further SEQRA review is required.

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

RESOLUTION 2023 – 109 ~ PROMOTION

WHEREAS, Erik Englemann has been a Laborer for the Village of Northport at a pay rate of \$31.85/hourly,

WHEREAS, Erik Englemann is the holder of a NYS CDL "A" License and has been employed as a laborer in excess of 18 months,

WHEREAS, The Village Board of Trustees has determined that the action is a type II action pursuant to 6 NYCRR part 617.5 (c) 26 and not subject to any further action under SEQRA;

BE IT RESOLVED, Erik Englemann is hereby promoted to the position of Automotive Equipment Operator for the Incorporated Village of Northport, at an hourly rate of \$34.91/hour therefore, he should be retroactively compensated as February 22, 2023.

On the motion of Trustee Sabia and seconded by Trustee Weber the following resolution was unanimously approved.

RESOLUTION 2023 – 110 ~ AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR REPAIR AND MAINTENANCE OF TRAFFIC SIGNALS/CONTROLS WITHIN THE VILLAGE OF NORTHPORT

WHEREAS, Welsbach Electric Corp. will conduct maintenance or repair of traffic signals/controls on Village of Northport roadways; and

WHEREAS, “Requests for Proposals” were advertised/requested through a local newspaper and sealed bids were received. Sealed bids were opened at a scheduled bid opening on March 3rd, 2023 at 11am and opened and recorded. The lowest qualified bid was submitted by Welsbach Electric Corp.

WHEREAS, Welsbach Electric Corp. located at 300 Newtown Rd, Plainview, NY 11803, submitted a bid for a two-year contract, (March 1,2023-February 28th 2025) and optional renewal for an additional 3rd year, for traffic signal/control repair for the Village at a cost of \$110.00, (One Hundred and Ten Dollars) per hour; and an hourly rate of \$35. per hour for bucket truck; and

WHEREAS, the Traffic Control Repair contract is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) (26) and therefore no further SEQRA review is required.

NOW, THEREFORE BE IT RESOLVED, the Mayor is hereby authorized to execute a contract with Welsbach Electrical Corp., and further authorizes the mayor and/or her designee to enforce the provisions of the contract and all other relevant documents as deemed necessary by the Village Attorney.

The following resolution was tabled.

RESOLUTION 2023 – 111 ~ FORMING A COMMITTEE TO ADDRESS EMPLOYEE RELATED PROTOCOLS AND PROCEDURES

WHEREAS, the Mayor authorizes the forming of a committee to create an employee handbook to address protocols and procedures such as: job descriptions, work rules, benefits, time and attendance, salaries, etc. for village employees.

WHEREAS, the Mayor appoints Ed Gathman, Siobhan Costello, Leonard Marchese, Meghan Dolan, Georgina Cavagnaro and Joyce Gallagher to be participants in said committee. Said committee will meet bi-weekly to draft an employee handbook and update policies and procedures.

NOW, THEREFORE BE IT RESOLVED, that a committee, consisting of Ed Gathman, Siobhan Costello, Leonard Marchese, Meghan Dolan, Georgina Cavagnaro and Joyce Gallagher, will be formed to create village employee related protocols and procedures.

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

RESOLUTION 2023 – 112 ~ AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR REPAIR OF STREET LIGHTING WITHIN THE VILLAGE OF NORTHPORT

WHEREAS, N.Y. Trenchless Inc. will conduct maintenance or repair of street lighting on Village of Northport roadways; and

WHEREAS, “Requests for Proposals” were advertised/requested through a local newspaper and sealed bids were received. Sealed bids were opened at a scheduled bid opening on March 3rd, 2023 at 11am and opened and recorded. The lowest qualified bid was submitted by N.Y. Trenchless Inc.

WHEREAS, N.Y. Trenchless Inc., Located at PO Box 2208, Aquebogue, NY 11931, submitted a bid for a two-year contract, (March 1,2023-February 28th 2025) and optional renewal for an additional 3rd year, for traffic signal/control repair for the Village at a cost of \$100.00, (One Hundred Dollars) per hour; and an hourly rate of \$25. per hour for bucket truck;

and

WHEREAS, the Street Light Repair contract is a Type II action pursuant to 6 N.Y.C.R.R. §617.5(c) (26) and therefore no further SEQRA review is required.

NOW, THEREFORE BE IT RESOLVED, the Mayor is hereby authorized to execute a contract with NY Trenchless Inc., and further authorizes the mayor and/or her designee to enforce the provisions of the contract and all other relevant documents as deemed necessary by the Village Attorney.

On the motion of Trustee Sabia and seconded by Trustee Dolan the following resolution was unanimously approved.

RESOLUTION 2023 – 113 ~ BUDGET TRANSFERS

BE IT RESOLVED, The Village Treasurer is hereby authorized to make the following budget transfers for Fiscal Year 2022/2023; see attached General Ledger Budget Adjustment Proof List.

The next meeting of the Board of Trustees will be Tuesday May 2, 2023 at 6:00PM

Meeting adjourned at 7:53 PM.

Respectfully submitted,

Georgina Cavagnaro
Village Clerk